

## Lodge Executive Committee Meeting Minutes

Call to Order and Obligation

Invocation by James C.

### Officer Reports

Ben W.: Committee Chairs, we are going to have a great year this year. When you go over your reports, highlight what you are doing. Generally we get into it being the same thing each meeting. Also, when I call your committee today, please introduce yourself and your advisor since this is going to be our first meeting. Go with Ceremonies.

Adam C.: The Ceremonies committee had a very informative weekend, and feels as though we are off to a great start to the year. In the last month we have organized one full team, and are currently putting together at least one more. We hope to establish more teams in the coming weeks to help keep the stress of a single ceremony team low. As a term goal, we plan on sending several teams to compete at conclave and then again at NOAC. We also look forward to upcoming functions like the spring and summer ordeals.

Ben W.r: Dance and Drum with Jeremy Jones: Jeremy was unable to be here this weekend, but he has planned a lot of cool stuff for dancing and drumming with his advisor. Go on to Vigil Selections.

Steven B.: Vigil Selections is looking for a wonderful year ahead of us. We have already written out goals for this year and plan for a good start for strongest committee. Over the weekend we met with advisors and had good talks about the year ahead. Have a good start to the selections committee. At Feb. EC meeting, nomination forms will get handed out and will be on website. Due dates for hard copy: Summer Sat. 12:30. Due for email copy: May 27<sup>th</sup>. Also, Gregory M. is taking his vigil in Spring Function.

Ben W.: On to Publications.

Mitchell A.: Publications is ready for a year of greatness and improvement within Tutelo. First, we will be publishing four issues in print this year. I also have started a Torchbearer Facebook page and blog, which will show off feature articles, lodge and chapter news, etc.

Also, the Torchbearer this year will expand and it will have its own staff like a regular newspaper. I will begin looking for experienced youth and adults to write for the TB and photographers at functions.

Jon R.: The Inductions Committee looks forward to a great year ahead. We are expecting several great changes and are hoping to work out a new schedule for functions. The Inductions Committee has a lot of work to do before our first function and communication between Inductions and the other committees will be flying. I and my soon to be staff look forward to one of the best years Tutelo has ever experienced.

James C.: Elangomat is looking forward to having a strong year. We are excited to make the Elangomats committee a strong one this year. We are planning to have a group of highly trained Elangomats and kneemats. We are also going to insure that we give the Brotherhood master support through the use of kneemats. We are looking forward to working closely with service and Inductions to have a non Cookie-Cutter year.

Stephen H.: Well hey there, Tutelo. It looks like I'm back again but this time I'm the Service Chairman. So, for this year, we've set a few good goals and got a ton of service done this function. Goal #1: Continue to be a boss. Goals #2: I'm tired of writing, I'll email them!

We are looking forward to a good year and getting service done. Finally, Tutelo, I would like for everyone to agree that Rodney, my advisor, should wear the same attire as I and this could be put into motion form if needed. Keep looking cute, Tutelo :).

Drew M.: The trading post is excited to start the year. We had a successful trading post at the winter banquet. We are also currently looking for volunteers to help out at functions. Lastly, we have some of the 2012 NOAC flaps and council strips. If you would like to purchase one, please see me after the meeting.

Kiernan B.: We are excited for a New Year focusing of accomplishing our SMART goals that include bringing more activities for the night time at the coming functions. Be prepared for never-ending fun! Joke Time? Why did the man sleep under the car? So he could wake up oily in the morning!!!

Brent R.:

#### Dues

-Goal – 1,047    -Have – 128 (Includes 33 Gold Cards)    -Need – 919    -Percent – 9%

#### Brotherhood

-Need – 30%    -Have – 0%

Matthew R.: I would like to thank those of you who helped with the phone-a-thon at the council service center and those who called from your respective chapters and we had a good meeting at the service center. We won quality lodge for 2011 which will be the last year that it will exist as we move into the JTE program.

Ben W.: Dining Services:

Jeff K.: This weekend was good because we had several people who were willing to serve. We are looking forward to a good year because we will be making several changes such as recruiting a concrete staff which will make it simpler. This will help people with vegetarian needs because we have had problems with that.

Justin D.: We are going to make OA a forefront at camp Ottari. We are very excited to have OA everyday so the campers really get excited about the OA. We are going to have some interactive games for the scouts to do involving the OA everyday for afternoon programs. Thank you very much.

Adam Cline: We also established an OA everyday thing. We have also set up a brand new tap-out ceremony.

Matt R.: We have already chosen our chiefs of camp for a reason because we are budgeting money to support our council chiefs of camp. It will be a substantial amount of money and because of that they will be doing something related to the OA every day. There will be no OA Chief at Claytor, but if you are working at Powhatan, they will be looking to appoint vice chiefs of camp to assist in planning

certain days. Their primary goals are their staff duties and they will not be able to do something every day on their own.

Now to move on the Vice Chief. Brandon could not make it because of a family loss. We have a card here on the table to sign if you would like to show that we are thinking of him.

Will H.: Catawba Chapter is preparing for another successful year. We have had our first chapter meeting of the year where we decided on committee chairmen and committee advisors. The Chapter is working on initiatives to increase dues paid throughout the year and attendance at functions. Our next chapter meeting is scheduled for Feb. 1<sup>st</sup> at 7:00 PM and we will be changing locations. We will keep you posted as it is decided. Hope to see as many Catawba members there as we can make possible.

Justin D.: Moneton has set a few goals for this year to discuss at the first chapter meeting on Tuesday night. We are very excited to begin building the much anticipated Ottari Chapel. Also, we are going to look into ideas for starting up a Chapter fundraiser for the lodge. Plans are in the working on building ceremony teams for our chapter. We look forward getting strong chapter four years in a row and working for strongest chapter. Our meeting will be at 7PM at Central United Methodist Church in Radford.

Lane S.: Brothers, Tuscarora is starting off our year great while planning for our 2012 Winter Camporee. After the LEC retreat, I plan on creating our chapter's Google site so that our members will be able to see what we will be doing in the upcoming months. We also plan on having another regalia night so we can start with ceremonies. Our next meeting is this Wed, January 11, 2012.

Kasey R.: We held our Chapter Meeting on Monday, Dec. 12, 2011, at All Nations Church of God in Wytheville, VA with nine members in attendance. We have been reminding members to pay their dues. We reminded members that the next EC meeting will be at Claytor Lake instead of Roanoke. We reviewed the Lodge meeting with the chapter and gave our lists of people who needed to pay dues to scoutmasters of each troop. We reminded everyone of registration for NOAC and Conclave. We also discussed appointing chapter committee chairs at the next meeting. We discussed 2012 Gold Cards. Next Meeting is Monday, Jan. 16, 2012.

Russell: Our Last meeting was on December 15<sup>th</sup>. We had 3 members and one adult present. We discussed ways to get more participation. We looked at a list of members and agreed to try contacting members by phone and/or email to get updated information and encourage participation. We also talked about activities that our chapter might do in 2012. Next meeting Jan. 19<sup>th</sup>.

Jason U.: Saura had a great year last year and we are ready to have a better year this year. At our meeting next week on Sunday, the 15<sup>th</sup> at 2:30, we will discuss issues about dues and talk about an Elangomat committee and tap-out committee. Also, try to look over our regalia for repairs and replacements. We had close to 13 members pay their 2011 and hopefully 2012 dues.

Kiernan B.: Rawenok is excited to start the New Year and has some SMART goals including earning strong chapter. Our next meeting is this coming Thursday at 7PM at Raleigh Court Methodist to discuss the weekend.

Carter S. E.: Koo Koo Ku Hoo had a great time this weekend at Claytor Lake. I think we all learned some stuff to help us with strong chapter. One of my goals this year is to double the people at meetings by improving communications. Our Chapter meeting is Thursday at 7:15PM at Fort Hill United Methodist Church in Lynchburg.

Ben W.: We are trying to promote conclave a lot, I have these business cards. If you would like to use them in chapter meetings tell me and I will get more to give to you.

Matthew R.: First order of business- we will be voting on our Conclave patch design as well as our t-shirt design. We have two submissions for the patch design. Are there any other last minute patch design submissions? Seeing none. We will take a short recess to look at the designs and come back for a discussion and vote. \*Short Recess\*. We will open this up for discussion. We will let the patch designers talk about it first. Brent, do you have anything?

Brent R.: I incorporated the symbol in the center with arrows and used our chant.

Mitchell A.: The thir.: And it is the 15<sup>th</sup> year anniversary on the patch, not because we are being cocky and saying that we are going to win 15 years in a row. Is there any discussion from the youth members of the lodge?

James: Is the right patch going to be in that good of detail?

Matthew R.: With today's technology, we can get pretty close to this design, yes.

Pipes F.: Would there be any interest in changing the stars around it for a 15 to better emphasize that it is the 15<sup>th</sup> anniversary. I'm talking about pulling out the stars.

Mitchell A.: So just have the stars go around the 15?

Pipes: Something along those lines too. But people will look at tuteloo and think "oh, well they're just being cocky" and we will have to explain that it is the 15<sup>th</sup> ann. But if we were to change the 15 to 15 stars, then it becomes apparent that we are talking about the 15<sup>th</sup> ann.

Matthew R.: Thank you for that, but I think the intent is to keep this design and keep the 15.

Steven B.: Any way to put "anniversary" under the 15?

Matthew R.: Yes that is possible. But let us go ahead and vote on one of the two designs to have a basis for what we want. So all in favor of choosing patch number one. We have twenty four youth votes. And patch number two? Two votes in favor. Patch number one wins the vote. Now we must make a motion to make this out conclave patch.

Lane: I so move.

Jason U.: Second

Matthew R.: Now is there any discussion on the subject?

James C.: I would like to move to have the word anniversary added to the patch under the 15.

Matthew R.: Is there any discussion on the amendment?

Steven B.: Is there any way we can get into trouble for just having the 15 on there?

Matthew R.: No, it's our patch, we do what we want with it. I think we should so move to add anniversary in some way on the patch. Does any one so move?

Jason U.: I so move.

Everyone: Second

Matthew R.: any more discussion on the word anniversary being added to this patch? Seeing none, we will vote on it.

VOTE: I's have it. Anniversary to be added to patch

Matthew R.: Back to the original motion to make this patch our conclave patch. Is there any more discussion on this? Seeing none, we call a vote

VOTE: I's have it. Patch #1 will be our conclave patch.

Matthew R.: Mitchell you will need to make the amendments to the patch and then email it to Justin.

Now on to the t-shirt designs. The floor is now open to discussion.

Steven B.: I like how we have stuck with the simple designs for our shirts. But I really like this new design—is there any way we could make a background of red white and blue for shirt #2?

Matthew R.: Yes, that could be a possibility. Just so you know, we will be using this design, even if it is not chosen for our t-shirts. It will be used on posters and advertisements and such no matter if it is our t-shirt design or not.

James C.: If we were to choose that design, would the background just be white? Or will there be more color added?

Matthew R.: The color besides the design will depend on the color of shirt we choose to print it on.

Stephen H.: Is there a way to put Billy Joe's design on the back and the simple design on the front?

Matthew R.: I think it will be more like the green lantern shirt and you really need space on the shirt to let your body breathe. Or you will be extremely sweaty.

Kiernan B.: You won't be able to fully appreciate it if it is complex. But if it is simple Captain America, you could recognize: "that's a Tutelo." It's simple and there is no question about it.

Mitchell A. calls to question.

Matthew R.: All in favor raise your hand.

VOTE: Billy Joe's Shirt design: 0 (not because of design)

Simple Design: Unanimous (because of simplicity)

Matthew R.: We chose the simple design for our t-shirt.

Can someone so move to make this t-shirt design

Everyone: I so move

Everyone: Second

Matthew R.: Is there any discussion for this t-shirt design?

Will H.: It the batman theme t-shirt, the Tutelo 161 logo was in the design. Is there any way we can incorporate that into this one?

Matthew R.: It is my opinion that we do not need Tutelo 161 on there because when people see the three arrows, they will be running in fear. Is there any more discussion?

Steven B.: Can we put "Who do you know" on the back?

Matthew R.: Let's keep it simple and go with the old design idea where it's just our design on the front and it will be put on a dark blue shirt. Not the same blue as superman theme.

Seeing no more discussion- we will call it to a vote.

VOTE: I's have the vote. Simple design is our t-shirt design

Matthew R.: The final thing to talk about is the idea of making Tutelo Frisbees. The intent of these would be to sell for NOAC fundraising. Is there someone who would like to move to create Frisbees in the style of our Captain America Theme for sale as a NOAC fundraiser?

Everyone: I so move

Everyone: Second

Matthew R.: Discussion on the floor?

Steven B.: Will they be sold in the trading post?

Matthew R.: Sold by trading post committee. Seeing no more discussion. Vote

VOTE: I's have it motion passes.

Matthew R.: Topic-function patch designs

Brent R.: I thought it would be cool to use a totem

Mitchell A.: I will have to change some colors on the patches

Discussion: It could be hard to get all of the patches. But that's how it has always been.

VOTE: Patch design #1 – 8 votes          design #2 – 15 votes

Mitchell will rework the coloring and we will vote on them in the February meeting.

Motion for these patches to become our patch designs to be worked on.

Steven B.: What if, when the colors are redone, we don't like it? I would like to move to table this until February Meeting.

Motion made and second.

VOTE: I's have it. Patches tabled

NOAC Updates

Gary H.: Contingent is registered. All who have applied and sent in 100 dollar deposit you will receive an email with a pass code. Which will allow you to log into the website to register. Classes will not be accessed yet. I will send an email when class registration is available.

We have a t-shirt idea that will be put on the agenda to be approved as a fundraiser. Buying patches helps us with NOAC. Next payments are due. If you have sent an application but not a deposit, send me an email. If you do not send deposit—you will not get the pass code.

Question: Is there still room?

Gary: Yes. We have 45 signed up for. Not filled yet. But may be possible to get more people after 45.

Matthew R.: The lodge gives the council an FOS donation. I would like to get a motion to give the council a \$2500 donation.

Everyone: I so move Everyone: second

Discussion: FOS = Friends of Scouting. Council's endowment fund. It helps with camp operations. The lodge receives a day of scouting in its name.

VOTE: I's have it. Motion adopted.

### **New Business**

Matthew R.: This Retreat is the first ever. If you have any comments or suggestions about this meeting email or talk to Kevin Reedy or Myself.

Ad-Hoc committee approvals- committee created to get extraneous tasks done. These are not standing committees of the lodge. To fulfill other purposes, we create ad-hoc committees. Drum and dance, day of service, and others. They may be created by the lodge executive at any time.

Matthew R.: Spring Ordeal Visitors- It is tradition for the lodge to pay for executive members for their transportation cost for them to get here. There are two people we would like to visit us. One in VA Beach and another in New Orleans. I would like entertain a motion that we approve the transportation costs for these visitors.

Everyone: So move Everyone: Second

Discussion: What is the plan for housing? Staff cabins will be opened up. Admin building has two bedrooms with private baths. Could we use those? Yes, that is a great idea.

VOTE: I's have it. Motion passes

Matthew R.: Silver Card- does not replace the gold card. It is for new ordeal candidates. It would assist them in paying for their ordeal fee, brotherhood fee, and another function. Saves them the cost of a brotherhood function (\$15). There will be a monetary incentive to come back and take their brotherhood because they have already paid for it. Entertain a motion for the creation of a silver card?

Everyone: So move      everyone: second.

Discussion: Two year limit to cash in their free function. Card Cost is \$65. Does not include Winter Banquet.

Call to question – VOTE: Motion is passed.

BY-LAWS

Matthew R.: Mitchell A. will be the in charge of on Ad-hoc by-laws committee until the end of March. He will work with the by-laws to make them in accordance to national policy. EC members only will be able to submit by-laws changes for their committee by March 1<sup>st</sup> for consideration in the approval process.

Everyone: So move      Everyone: Second

Discussion: By-laws committee will change the by-laws if there is any conflict with national policy. Committee Chairmen will be able to reference them and if they see any changes they will submit in writing that change to Mitchell. This will remove unnecessary meeting on these.

VOTE: All in favor. Approved.

Lodgemaster – Membership software program endorsed by the national committee. Benefits – keep track of name, honor, contact info more efficiently. Helps manage events, keep count for food, inductions and others. Allows for tracking of lodge finances. Directly contact troops. Register for events online. Many things are calculated automatically.

Matthew R.: Lodge Calendar Approval – Approving date of our fall functions. Fall Ordeal, Fellowship, and Winter Banquet. Fall Ordeal – September 7-9      Fall Fellowship – October 12-14

Winter Banquet- December 8<sup>th</sup> at the holiday Inn

Move to approve the dates – So move and second

VOTE: Approved.

Matthew R.: Lodge Budget Policy – JTO to be approved at March Meeting.

Entertain that in order to submit budget request – written down how much money committee would like and what to spend the money on. Chapters have self-sufficient funds.

Movement made and second

Discussion: budget to be released in March

VOTE: All in favor. Passed

Matthew R.: Strong Committee Form – Make a motion to approve strongest committee form.

Everyone: So move      everyone: second

Discussion: Req. 1 and 2 – both of them had added to them that the req. was voided in case of emergencies. Req. 4 – added that it must be emailed to publications chair in a word doc or pdf. Req.6

strong committee form must be turned in to Vice Chief by November lodge meeting. Turn in goals to Ben W. by March EC meeting, as well.

VOTE: All in favor. Passed.

Matthew R.: April Meeting- the second Sunday of the month is Easter Sunday. We would like to move the meeting to the following Sunday, Sunday April 15<sup>th</sup> at the Council Service Center.

So move and second. VOTE: All in favor. Approved.

Matthew R.: Council of chiefs meeting. Augusta Medical Center. You are welcome to attend but tell Kevin Reedy before-hand. We have a council van reserved to make a trip up there.

### **New Business Continued**

Mike L. – 15<sup>th</sup> anniversary booth idea – This Conclave is the 15<sup>th</sup> anniversary of the section. So to promote that: all the lodges will be in charge of having some kind of booth or activity on Friday night. It is a way to promote our lodge and our history of the section. So would all lodge chiefs submit by the COC what their activity will be that night. The booth can be anything you choose for it to be.

Discussion:

Steven B.: I liked what we did at NOAC with the Nerf guns and we shot at the totem pole.

Pipes F.: We should get a large cardboard cut-out of the key three and a space in the middle with a simple scout uniform and a head cut-out so you can get a picture with the key three.

### **New Business from EC members**

Lane: In the past, Tuscarora Chapter has done the hot dog lunch at the Winter Camporee to raise money to support our chapter, we need to get this approved by our lodge so it can be official. Motion to do so.

Everyone: Second

Discussion: None      VOTE: Passed

### **More New Business**

Ben W.: Last year Tutelo Lodge bought six vhf radios to use at functions and they have been tremendously helpful. But we have found that more is better. The committees have talked about this. I would like to make a motion today to buy four more radios for a total of ten radios and give them to committee chairs, other key members, and adults.

Jason U.: Seconds the motion

Discussion: Do we need to assign who gets a radio now?

Matthew R.: We agreed earlier that the inductions chairman would determine who is responsible for the radios. So it would be up to him who the radios go out to.

Ben W.: For prices on these – it's going to be 225 per radio, up 25 from last year, because we have to go through a different company to get them. And it will be \$900 total.

Steven B.: Was that the cheapest radio we could find?

Rodney: We are going to have to go with a vhf radio to get the signal necessary for camp use. And out of those radios, this is going to be the cheapest one.

Pipes F.: Who are the four critical people who need these radios?

Ben W.: Inductions chairman, Service Chairman, Quartermaster, Indian Affairs Chairman.

Pipes F.: Every one of those except for the quartermaster is assigned radios. So who are the additional people we are giving the radios too?

Ben W.: Elangomat Chairman, as well as a chief or vice chief just kind of as the middle men, and then two extra ones.

Jon R.: Two of the people who will be needing radios will be the Ordeal Master and Brotherhood Master. Their role is greatly expanded this year where they will be doing a lot of moving in between.

Drew M.: We will probably also need them for activities because it would be a lot easier to have a radio at each one of the activities going on.

Ben W.: So again, the amount that they helped last year, we think four more to give to people and eliminating people running back and lack of communication will greatly help. And also with Adam and Jon wanting to run three or four ceremonies at a time, that's three or four rings that need radios.

Stephen H.: Do we not have the ability to use the camp radios?

Ben W.: We do not. We have tried multiple times and they have never been given to us.

Pipes: I would like to call to question.

Matthew R.: We must now vote on it.

VOTE: All in favor. We have ourselves four new radios :D

Matthew R.: And we must now add that to the budget.

### **More New Business**

Kiernan B.: In the years past, we have been told that we have no spirit. So I would like to make a motion to make a lodge mascot who will dress as Captain Tutelo.

Motion Seconded.

Discussion: Immediately called to question.

VOTE: All in favor. Motion passed....

### **Reminders**

If you need to contact anybody, you can do so through the lodge website.

Matthew R.: START PAYING YOUR DUES since it is the beginning of the year, go ahead and do it.

Remember with the gold card, you end up saving a total of fifteen dollars over the course of the year. Also, online registration is now open. You can access that through the website. Another – You need to send in your medical form to the council office (you do not have to send any money)

Kevin R.: On the Conclave Site, they have an option to purchase lodge paraphernalia, but we are not doing that, so don't select that and don't send money into the council in Richmond, save your money and those items will be available through our trading post. The Capt. America t-shirt and things will be purchased through our trading post.

Matthew R.: The next meeting will be Sunday, February 12<sup>th</sup>, 2012 at 2:30 back at the Council Service Center. We thank all of those who came to this meeting. It is very important for you all to be here.

### **Minutes!**

Chris Dempsey: We have a lot going on; we have also had fantastic feedback from this meeting. I do believe this event will be an annual thing. The good thing is now we will have a whole year to plan this.

I am excited too about some of the ways we can really impact things like Webelos transition where we are trying to get them to go to summer camp right after they bridge. We should be holding some kind of council Webelos event this spring; maybe a bridging ceremony for the council. Let them see that and it should help Brownsea Island as well.

Kevin Reedy: If you are going to COC be sure to see me because I have to have those numbers to turn in this week.

My Statement for the meeting is: Whatever you are, be a good one. It doesn't matter what you are, do your job well. It is just as important to be an Arrow man as to be in any of these other positions because without the arrow men, this EC could do nothing.

Matthew R.: Going back to the Cookie-Cutter analogy; don't be a cookie-cutter. You could come into your position and just stand there and do what the person before you did. You as arrow men could walk around as Johnny Arrow Man and just do service – but you shouldn't be a cookie cutter arrow man either. Do more than what is expected of you. There are many tasks ahead of you: school, college, etc.

Also, don't worry about those things that are coming in the future; pour yourself into what you are doing now. If you put everything into what you are doing now, those things will come. You will achieve your dreams. With that – Circle Up.